

University of Victoria English and Business programs

Victoria, British Columbia

- 🍁 **CAPITAL CITY** of British Columbia
- 🍁 **#3 BEST CITY** in the world (CN Traveler 2022)
- 🍁 **POPULATION:** 400,000
- 🍁 **20-MINUTE** flight to Vancouver or Seattle
- 🍁 **WARMEST CLIMATE** in Canada
- 🍁 **TOP ISLAND DESTINATION** in Canada
- 🍁 **WORLD-FAMOUS** gardens and local parks
- 🍁 **CLEAN, SAFE + MULTI-CULTURAL**



The University of Victoria

- **#2 “Comprehensive University”** in Canada
- Student population: 22,000
- 10 Faculties and 2 Divisions offering academic degrees, diplomas and certificates
- Research-intensive university with 5 areas of special focus: climate, health, social justice, technology and Indigenous-led scholarship
- International partnerships with more than 200 post-secondary institutions worldwide



UVic Continuing Studies

A division dedicated to **adult education** and **professional development** programming in the following areas:

- English Language Training (through the “UVic English Language Centre”)
- Business, Science and Technology
- International Teacher Training
- Arts, Culture and Languages
- Health, Safety and Public Relations



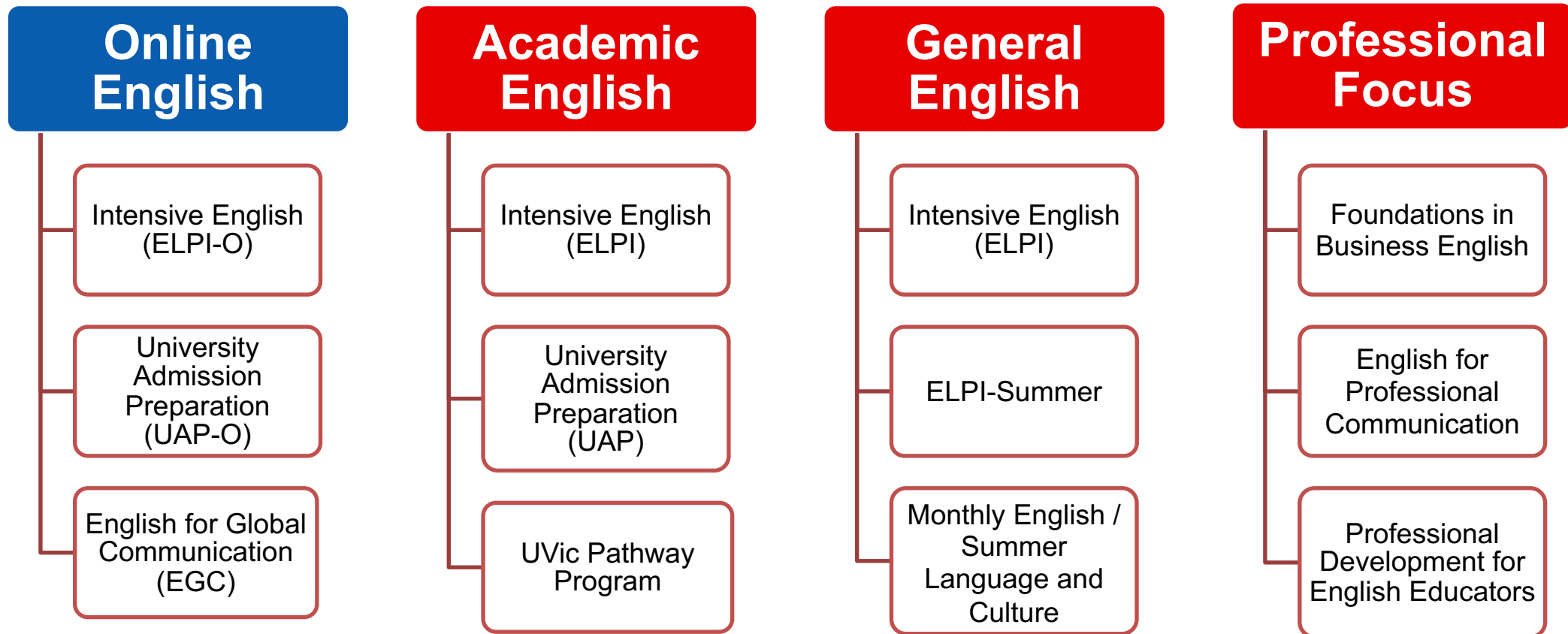
The UVic English Language Centre

- **“Outstanding Program in International Education” award winner** (BCCIE, 2023)
- **53 years of experience** developing and delivering English programs
- Offers **online** and **on-campus** English programs throughout the year
- Convenient, high-quality English options for students who need to improve English for UVic **degrees** or **professional** programs
- Accredited by **Languages Canada**



Winner - Outstanding Program in International Education Award, BCCIE, 2023

Portfolio of ELC Programs



Accommodation for ELC programs

UVic Homestay

- September – June
- Includes all meals, a private room, airport pick-up

UVic Dormitories

- July – August only, for Summer Language and Culture programs
- Includes a cafeteria meal plan and a private room



ELC Socio-Cultural Activities

Free activities

- Culture nights
- Arts + Craft workshops
- Discover BC tours + field trips
- Sports + nature hikes
- Conversation Club

Optional activities (\$)

- Whale-watching, Weekend trip to Vancouver, Butchart Gardens, Kayaking, Theatre



Student Support and Services at Continuing Studies

- Cultural Assistant staff
- Student Services Counsellor
- Immigration and Visa Specialist
- UVic Homestay department
- Student Services Package (bus pass, medical insurance and gym pass)
- Career Services Advisor
- ELC Learning Centre



General English: Things to Know

These programs are for students who:

- want a long-term program but *do not need* to focus on academic skills (ELPI or ELPI-Summer)
- want an intensive schedule with flexible entry dates (Monthly English)
- want to study during a scheduled break at their home university (Monthly English or Summer Language and Culture)
- are motivated to complete the program as professional development

Programs:

- Intensive English (ELPI)
- ELPI-Summer
- Monthly English
- Summer Language and Culture
- English for Global Communication (EGC)

General English (long-term)

INTENSIVE ENGLISH (ELPI)

- **Start dates:** January, April, September
- **Duration:** 12 weeks, full-time
- **Levels:** Upper Beginner to Advanced
- **Integrated skills curriculum** builds general English skills in all 4 language areas
- **Accommodation & Meals:** Homestay
- **Tuition:** \$4500 CAD

ELPI - SUMMER

- **Start date:** July
- **Duration:** 10 weeks, full-time
- **Levels:** Upper Beginner to Advanced
- **Integrated skills curriculum** builds general English skills in all 4 language areas
- **Accommodation & Meals:** Homestay
- **Tuition:** \$3750 CAD

General English (short-term)

MONTHLY ENGLISH

- **Start dates:** September – March
- **Duration:** 4 weeks, full-time
- **Levels:** Upper Beginner to Advanced
- **“English through themes” curriculum:** Canada, Global Issues, Society & Culture
- **Accommodation & Meals:** Homestay
- **Tuition:** \$1,850 CAD

SUMMER LANGUAGE + CULTURE

- **Start date:** June, July, August
- **Duration:** 3-6 weeks, full-time
- **Levels:** Upper Beginner to Advanced
- **“Integrated skills” curriculum** builds general English skills in all 4 language areas
- **Accommodation & Meals:** Homestay (June); UVic Dormitory (July and August)
- **Tuition (4wks):** \$1950 CAD

Academic English: Things to Know

These programs are for students who:

- need an advanced level of *academic* English to meet the language requirement for entry to UVic degree or professional program
- want to focus on specific skills like academic writing, reports, essays, etc.
- are motivated to complete the program as professional development
- may receive credit at their home university for intensive English studies abroad

Programs:

- Intensive English (on-campus or online)
- University Admission Preparation (on-campus or online)
- University Admission Preparation and Canadian Studies (on-campus)
- UVic Pathway Program (on-campus)

Intensive English (ELPI): Academic

ON-CAMPUS (ELPI)

- **Start dates:** January, April, September
- **Duration:** 12 weeks, full-time
- **Levels:** Upper Beginner to Advanced; eligible for UVic Preliminary Admission (<5.5 IELTS)
- **Integrated skills curriculum** builds academic English skills in all 4 language areas
- **Accommodation & Meals:** Homestay
- **Tuition:** \$4500 CAD

ONLINE (ELPI-O)

- **Start dates:** January, April, September
- **Duration:** 11 weeks, full-time
- **Hours:** 200 hours total (~20 / week)
- **Levels:** Intermediate to Advanced; eligible for UVic Preliminary Admission (<5.5 IELTS)
- **Blended curriculum** features synchronous and a-synchronous activities to build academic English skills in all 4 language areas
- **Tuition:** \$3,295 CAD

University Admission Preparation (UAP)

ON-CAMPUS (UAP)

- **Start Dates:** January, April, September
- **Duration:** 12 weeks
- **Hours:** 260 hours total (20/week)
- **English entry level:** IELTS 6 (no section < 5.5); eligible for Conditional Admission
- **Successful completion** satisfies UVic's English entry requirement for degree programs
- **Tuition:** \$4,250 CAD

ONLINE (UAP-O)

- **Start Date:** July
- **Duration:** 6 weeks
- **Hours:** 100 hours total (15-20/week)
- **English entry level:** IELTS 6 (no section < 5.5); eligible for Conditional Admission
- **Successful completion** satisfies UVic's English entry requirement for degree programs
- **Tuition:** \$3,200 CAD

UVic Pathway Program

A specialized first-year undergraduate program for students wishing to complete English AND credit courses at the same time.

- **Starts in:** September each year
- **2 Stream options:** Social Sciences and Science/Engineering
- **English entry level:** IELTS 5.5 (no section below 5)
- **Format:** English classes + first-year credit courses
- **Student support:** Specialized tutorials, labs and workshops
- **Credit:** 10.5 first-year UVic degree credits
- **Accommodation:** Homestay or UVic Dormitories



Teacher Training: Things to Know

These programs are for:

- Non-native English speakers seeking professional development in the field of education
- In-service educators teaching at the primary, secondary and post-secondary levels
- Educators who want to build capacity refresh and/or expand methodology to teach English or teach other topics in English

Programs:

- English as a Medium of Instruction (EMI)
- Teaching English as a Foreign Language (TEFL)

English as a Medium of Instruction (EMI)

- **Dates:** July 8 – 26, 2024
- **Duration:** 3 weeks, full-time
- **Instructional hours:** 60
- **Level:** Advanced (IELTS 5.5 or equivalent)
- **Content:**
 - formal classroom instruction
 - professional development workshops
 - socio-cultural activities
- **Accommodation:** UVic Dormitories



Teaching English as a Foreign Language (TEFL)

- **Dates:** July 29 – August 16, 2024
- **Duration:** 3 weeks, full-time
- **Instructional hours:** 60
- **Level:** Advanced (IELTS 6 or equivalent)
- **Content:**
 - formal classroom instruction
 - professional development workshops
 - micro-teachings
- **Accommodation:** UVic Dormitories



Application Process for ELC Programs

Steps

- ✓ Submit an online application form **via your Continuing Studies account**.
- ✓ *(If choosing Homestay accommodation, you will be directed to a Homestay application, after submitting your program application)*
- ✓ Pay non-refundable fees and deposits
- ✓ Receive Letter of Acceptance by email
- ✓ Apply for the appropriate visa (if applicable)
- ✓ Pay the tuition balance and student services fees 5 weeks before the program start date.

Fees

Application Fees and Deposits	
Application Fee (non-refundable)	\$150
Program Deposit (per program; non-refundable)	\$350
Homestay application fee (if applicable; non-refundable)	\$300

UVic Business Programs

Certificate in Business Administration (CBA)

Start Dates: January, May, September

Program Length: 12-16 months (full-time)

Total courses: 8 (3 courses per term)

Each course: 13 weeks per course

Accommodation: Private housing

Language Level: IELTS 6.0 (no section < 5.5)

Tuition: \$10,174 CAD (incl. fees + materials)

Diploma in Business Administration (DBA)

Start Dates: January, May, September

Program Length: 24-28 months (full-time)

Total courses: 14 (3 courses per term)

Each course: 13 weeks per course

Accommodation: Private housing

Language Level: IELTS 6.0 (no section < 5.5)

Tuition: \$17,410 CAD (incl. fees + materials)

Business Certificate and Diploma Contents

CBA Required Courses (5)

- Business Administration
- Business Writing
- Organizational Behaviour
- Financial Accounting
- Marketing

Plus 3 elective courses

DBA Required Courses (9)

- Business Administration
- Business Writing
- Interpersonal Bus. Communication
- Organizational Behaviour
- Financial Accounting
- Marketing
- Finance
- Strategic Management
- Strategic Leadership

Plus 5 elective courses

Business Certificate and Diploma Options

Participants enjoy flexible delivery and optional micro-credentials

All required courses are offered in 2 formats:

- On campus and Online a-synchronous

Micro-certificates:

- Business Communication
- Business Finance
- Marketing Communication
- Administrative Technology
- Business Intelligence and Data Analytics



Admission Requirements

To qualify, candidates must provide:

- A transcript showing a minimum of high school completion.
- *(Mature applicants who do not meet this requirement may also be considered on the basis of minimum five years' work experience and must provide a resume.)*
- Two years of professional, full-time work experience (or post-secondary education) is recommended. This can be demonstrated on a CV / resume.
- Meet English Proficiency requirement (see next slide)

All correspondence for applications submitted by an agency will be with the agent

English Proficiency Requirement

International students must provide proof of English proficiency.

Accepted proof of English Proficiency (any one of the following):

- Transcript showing graduation from a Canadian secondary school
- Four years of full-time academic studies in which all language of instruction is English at a high school or post-secondary institution
- Successful completion of a recognized degree program from an accredited university in which all instruction is in English, in a [recognized English-speaking country](#)
- IELTS (academic) 6.0 overall (no sub-score < 5.5)
- TOEFL IBT 79 (no sub-score less than 17)
- UVic [Intensive English \(ELPI\)](#) level 570*
- Successful completion of approved English partner pathway level

***Students may qualify for conditional admission if registered in the UVic Intensive English (ELPI) program.**

Application Process for Business Programs

Steps

- ✓ Submit an online application form *via your Continuing Studies account*
- ✓ Upload English Proficiency proof and secondary school transcript of grades.
- ✓ Pay the \$300 application fee.
- ✓ Once paid, admission staff will follow up to confirm application under review.
- ✓ If all requirements are met, admission staff emails a payment link to pay the \$3,500 deposit – must be paid within 3 weeks to accept offer.
- ✓ Once deposit is paid, admission staff emails the acceptance welcome package.

Fees

Full-time Program	CBA	DBA
Application Fee (non-refundable)	\$300	\$300
Program Deposit (non-refundable)	\$3,500	\$3,500
Estimated Tuition	\$6,840	\$11,970
Student Services Fees	\$2,034	\$3,390
Estimated Textbook costs	\$1,000	\$1,750
Estimated Total	\$10,174	\$17,410
	CAD	CAD

Application Process: Conditional Admission

For students who satisfy all requirements except for English proficiency:

1. Submit the Business application, indicating student will apply to the ELC's [Intensive English \(ELPI\)](#) program.
2. We will charge \$300 business application fee, checking documents, ensuring that you meet the education requirement and advise you to apply for the ELPI program. (You can also submit the ELC application *before* we reach out to you, which will speed up the process).
3. Once we have received the ELPI application, we will process that application, charging the required fees, and issue you the ELC acceptance documents.
4. We will then go back to your CBA or DBA application and send you the acceptance deposit email to pay the \$3,500 program deposit.
5. Once the program deposit has been received, will proceed in processing the application, issuing you the Conditional CBA or DBA acceptance email.

Questions? Contact Us 😊



Continuing Studies at UVic:

www.continuingstudies.uvic.ca

English Language Centre at UVic:

www.uvic.ca/elc

International Recruitment Team:

recruitasst@uvic.ca

Business and Management Programs:

bmt@uvic.ca