# UVIC HOMESTAY
Flight Details and Arrival in Victoria – Group Arrivals and Departures

**Please note that travel arrangements must be made to Victoria.** Acceptable arrival and departure locations include the Victoria International Airport (YYJ), the Swartz Bay Ferry Terminal, the Victoria Bus Terminal, the University of Victoria, a Victoria hotel or a hostel. Hosts cannot pick up at the Vancouver Airport (YVR). The Vancouver Airport is a 25-minute plane ride to the Victoria International Airport (YYJ) or a 3-hour and 40-minute bus and ferry ride to the Victoria downtown Bus Station.

**Flight details must match the Program's set Arrival Date and Departure Date.** Partners/agents should book travel that allows their students' flight details to match the Program's set Arrival Date and Departure Date. Groups should arrive between 8:00am and 10:00pm on the weekends, or weekday evenings (and not during a time that may impact work hours) so that hosts can make the necessary arrangements to pick up their students at the agreed-upon location.

Hosts are not required to pick up arriving students before 8:00am or after 10:00pm at any location. Groups arriving outside these hours on the Program's set Arrival Date, will need to make arrangements for and bear the cost of alternate transportation and/or accommodation options.  In these cases, Groups may consider booking a hotel, at their expense, for the night and arranging for a bus (at students' cost) the following morning to bring students to the University of Victoria campus for 8:00am, where students will join start-up activities for their program.  Students will be picked up by their hosts after regular work hours from the UVic campus on the day after the set Arrival Date.

Once you have confirmed and shared your Group's Travel Form details, the UVic Homestay Program will provide homestay families with the group's arrival and departure information.

## Arriving Before your Program's Arrival Date
Students needing to arrive earlier than the date listed on Program's Arrival Date will need to make arrangements to book a hostel or hotel accommodation for the night/s preceding the Program's Arrival Date. Homestay hosts will pick your students up from the hotel/hostel accommodation on the Arrival Date at the check-out time specified by the hotel.

## Arriving After your Program's Arrival Date
Groups arriving during a weekday, after the Program's set Arrival Date, are required to book transportation, at students' cost, to the University of Victoria campus, where students will be picked up by their hosts after regular work hours.  Homestay Staff will be present at UVic to welcome and facilitate the meeting between host and student.

We can help with YYJ-UVic bus booking, and require advance notice of bus booking requirement to do so. We cannot help with YVR-UVic bookings. Bus drop-off location at UVic Campus for late arrivals is the University Centre.

**On the Day of Arrival**
Hosts will meet your students at the arrival location, and they will generally hold up a sign with your student's name on it. If the student and host have shared photos, they might be able to recognize one another. Homestay staff will also be present at Group arrivals if numbers are 10 students or greater.

**On the Day of Your Departure**
Return flights should depart on the Program's established Departure Date. *Hosts are not required to drop off students before 6:00am or after 10:00pm at any location.*

Groups departing after the Program's set Departure Date are required to arrange to book a hostel or hotel accommodation, at the student's expense, for the additional night/s. Homestay hosts will drop your students off at the hotel/hostel accommodation on the Departure Date at the check-in time specified by the hotel.

For Groups departing earlier than the program departure date and on a weekday, there are a few options:

1) Students may arrange and pay for ground transportation, such as taxis, to UVic on the morning of their departure. Further ground transportation must be booked for the Group from UVic's Jamie Cassels Centre to their departure destination, and at students' expense.

2) Students may arrange for ground transportation (such as taxis, a bus or shuttle) from the hosts' home to the group's departure location, and at the student's cost.

3) Partners/agents may make arrangements to book a hostel or hotel accommodation for the Group for the night preceding the departure date. Hosts will drop students off at the hotel/hostel accommodation the night before departure, and students will be required to make travel arrangements to the airport for the late departure that evening or early departure the following morning.